

## NORTHCARE NETWORK

<b>POLICY TITLE:</b> Infection Control	<b>CATEGORY:</b> Personnel	
<b>EFFECTIVE DATE:</b> 1/1/15	<b>BOARD APPROVAL DATE:</b> 4/22/15	
<b>REVIEW DATE:</b> 3/17/25	<b>REVISION(S) TO POLICY STATEMENT:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>OTHER REVISION(S):</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>RESPONSIBLE PARTY:</b> Human Resources Manager	<b>CEO APPROVAL DATE:</b> 4/3/25 Megan Rooney, CEO	

### **APPLIES TO**

NorthCare Network Personnel

### **POLICY**

It is the policy of NorthCare Network to maintain an active Infection Control Program

### **PURPOSE**

The purpose of this policy is to define a program that addresses the concerns of infection control among visitors and employees, as well as defining protocols and practices designed to prevent, identify, mitigate, and monitor the incidence of infections and communicable diseases.

### **DEFINITIONS**

N/A

### **REFERENCES**

Centers for Disease Control and Prevention (CDC)

### **HISTORY**

NEW POLICY: 1/1/15

REVIEW DATE: 4/7/15, 3/1/16, 1/20/17, 11/27/17, 11/24/18, 9/24/19, 7/29/20, 5/27/21, 3/24/22, 7/18/23, 5/8/24, 3/17/25

REVISION DATE: 11/27/17, 5/27/21, 7/18/23, 5/8/24, 3/17/25

CEO APPROVAL DATE: 4/7/15, 3/7/16, 2/7/17, 12/11/17, 12/4/18, 10/10/19, 8/4/20, 6/1/21, 4/5/22, 8/1/23, 6/11/24, 4/3/25

BOARD APPROVAL DATE: 4/22/15

### **PROCEDURES**

NorthCare Network will take proactive steps to protect the workplace in the event of an infectious disease outbreak.

In the event of an infectious disease outbreak, the Chief Executive Officer may designate a committee to monitor and coordinate events around the outbreak, as well as to ensure established work rules are followed to promote safety through infection control. NorthCare Network is committed to providing information about the nature and spread of infectious diseases, including symptoms and signs to watch for, posters, as well as required steps to be taken in the event of an illness, outbreak, or pandemic.

Employees are encouraged and may be required to use earned Paid Time Off or Earned Sick Time in effort to ensure employees do not attend the workplace while displaying symptoms of illness or if subject to quarantine directives.

It is the goal of NorthCare Network, during any time of quarantine or infectious disease outbreak, to strive to operate effectively and employees are safe within the workplace.

Employees shall report all such exposure incidents to blood or other potentially infectious material to their immediate supervisor and/or the Human Resources Manager and if needed seek emergency treatment at the closest Medical Facility. An adverse incident form will be completed immediately following resolution of the incident. Centers for Disease Control (CDC) recommendations regarding such exposure shall be followed.