

## NORTHCARE NETWORK

<b>POLICY TITLE:</b> First Aid Kits	<b>CATEGORY:</b> Personnel	
<b>EFFECTIVE DATE:</b> 1/1/15	<b>BOARD APPROVAL DATE:</b> 1/14/15	
<b>REVIEW DATE:</b> 3/17/25	<b>REVISION(S) TO POLICY STATEMENT:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>OTHER REVISION(S):</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>RESPONSIBLE PARTY:</b> HR Manager	<b>CEO APPROVAL DATE:</b> 4/3/25 Megan Rooney, CEO	

### **APPLIES TO**

NorthCare Network Personnel

### **POLICY**

First Aid kits are available in the NorthCare Network Board room, both kitchenettes and all agency owned vehicles.

### **PURPOSE**

To ensure that all NorthCare Network personnel have access to first aid supplies as needed.

### **DEFINITIONS**

N/A

### **REFERENCES**

N/A

### **HISTORY**

NEW POLICY: 1/1/15

REVIEW DATE: 1/6/15, 11/20/15, 9/27/16, 7/14/17, 5/11/18, 2/19/19, 12/1/19, 10/27/20, 8/26/21, 7/28/22, 7/18/23, 5/8/24, 3/17/25

REVISION DATE: 9/27/16, 5/11/18, 12/1/19, 8/26/21, 5/8/24, 3/17/25

CEO APPROVAL DATE: 1/6/15, 12/1/15, 10/4/16, 8/1/17, 6/5/18, 3/14/19, 1/7/20, 11/3/20, 9/7/21, 8/2/22, 8/1/23, 6/11/24, 4/3/25

BOARD APPROVAL DATE: 1/14/15

### **PROCEDURES**

- A. The NorthCare Network Human Resources Manager will ensure first aid kits are available, and supplies are up to date.
- B. NorthCare Network personnel shall inform the Human Resources Manager when supplies need to be replenished.