NORTHCARE NETWORK

POLICY TITLE: Technology and Computing	CATEGORY: Information Technology	
EFFECTIVE DATE: 7/6/16	BOARD APPROVAL DATE: 8/10/16	
REVIEWED DATE: 5/24/24	REVISION(S) TO POLICY STATEMENT: ☐ Yes ☒ No	OTHER REVISION(S): ☐ Yes ☒ No
RESPONSIBLE PARTY: Chief Information Officer	CEO APPROVAL: 6/11/24 Megan Rooney, CEO	

APPLIES TO:
NorthCare Network Personnel

POLICY:
It is the policy of NorthCare Network to provide the necessary technology related resources in order to enable employees to verbally and electronically communicate, share information and process electronic data. NorthCare shall provide these resources in a secure environment thus maintaining the confidentiality, security, integrity and availability of all agency information while protecting electronic protected health information (e-PHI).

PURPOSE:
To assure compliance with the Health Insurance Portability and Accountability Act (HIPAA) Security Regulation and HITECH and MDHHS mandates.

REFERENCES:
- 45 CFR 164 – Health Insurance Portability and Accountability Act (HIPAA) Security and Privacy Regulation
- HITECH ACT
- MDHHS/PIHP Contract

HISTORY:
NEW POLICY 7/6/16
REVISION DATE: 11/24/19
REVIEW DATE: 5/31/17, 3/16/18, 1/17/19, 11/24/19, 9/30/20, 7/25/21, 8/29/22, 6/22/23, 5/24/24
CEO APPROVAL DATE: 7/6/16, 6/6/17, 3/27/18, 2/7/19, 12/3/19, 10/6/20, 8/3/21, 9/6/22, 7/11/23, 6/11/24
BOARD APPROVAL DATE: 8/10/16

PROCEDURES:
The following standard operating procedures are in place to meet the requirements of this policy.
- Computer Audit
- Computer Management/Maintenance
- Data Backup
- Electronic Mail Use
- Internet Use
- Telecommunication Use
- Sophos Configuration
- Telecommuting