

NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

August 9, 2023

NorthCare Network Board Room
1230 Wilson Street, Marquette, MI 49855

NORTHCARE NETWORK MISSION STATEMENT: NorthCare Network ensures that every eligible recipient receives quality specialty mental health and substance use disorder services and supports through the responsible management of regional resources.

Board Members Present: George Botbyl, George Ecclesine, Colleen Kichak, Mike Koskinen, Bill Malloy, Jim Moore, Pat Phillips, Kevin Pirlot, Marge Rayner, Pat Rozich, Dr. John Shoberg, Glenn Wing

Board Members Not Present: Joe Bonovetz, Mari Negro, Jim Tervo, George Beninghaus (*alternate*), Ann Martin (*alternate*), Richard Herrala (*alternate*)

NorthCare Staff: Andy Kulie, Stacy Coleman, Sara Sircely

CMH Staff: Matt Maskart, Tess Greenough

Guests: N/A

Recorder: Sandra Lambert, Executive Assistant to the CEO

CALL TO ORDER AND ROLL CALL

Chairperson Botbyl called the meeting to order at 12:02 PM. Roll call was taken by Sandra Lambert, Executive Assistant to the CEO, a quorum was present. Those in attendance stood for the Pledge of Allegiance.

ADOPTION OF AGENDA/APPROVAL OF MINUTES

Agenda: Additions: MERS Resolution, Updated Contract Grid and Rescind Self Determination/Self Direction Policy.

Motion made by Kevin Pirlot to approve the agenda as amended. Support by Marge Rayner.

Vote -All in favor, motion carried. Approved.

Minutes: No Changes

Motion made by Colleen Kichak to accept the June 14, 2023 minutes as presented. Support by Pat Phillips.

Vote -All in favor, motion carried. Approved.

PUBLIC COMMENT

None

ELECTION OF OFFICERS

Chairperson Botbyl opened the floor for nominations.

Motion made by Dr. John Shoberg to retain the slate of current officers for another year. Support by Pat Phillips.

Chairperson Botbyl asked for any other nominations. None were offered.

Motion made by Glenn Wing to close nominations and cast a unanimous vote. Support by Dr. John Shoberg.

Vote – all in favor, motion carried. Approved.

Board vote included closing nominations and retaining the slate of officers simultaneously.

Chairperson George Botbyl, Vice-Chairperson Margaret Rayner, and Secretary Pat Rozich were re-elected.

Pat Rozich asked for the board minutes to reflect the board's appreciation for George Botbyl's work this past year as Board Chair. The Board recognized George for his leadership this past year.

BOARD CHAIR REPORT

Chairperson Botbyl provided a brief verbal report from the Executive Officer pre-meeting in which they reviewed the agenda/packet.

INTERIM CEO UPDATE

Megan Rooney, Interim CEO, provided a verbal report on state, regional and internal updates. She discussed the recent Conflict Free Access Planning listening sessions and issues people have had being able to participate. Discussion held. A Rural Caucus is being developed which will include NorthCare and NMRE. Updates were provided regarding after-hour crisis service, Universal Credentialing, and from the recent PMC meeting. NorthCare currently has 6 open positions; fully staffed is 36. Megan thanked all the staff for helping in these areas while we recruit for these positions.

FINANCE

a. Finance Report & Check Register - \$1,933,860.21

The Finance Report and Check Register were presented.

Motion made by George Ecclesine to approve both the Finance Report and Check Register as presented.

Support by Pat Rozich.

Vote- All in favor, Motion carried. Approved.

b. Compliance Exam

The FY22 Compliance Exam was presented.

Motion made by Mike Koskinen to approve the FY22 Compliance Exam as presented and to give kudos to all involved.

Support by Pat Phillips.

Vote- All in favor, Motion carried. Approved.

c. Vehicle RFP

Interim CEO Rooney gave an overview of the vehicle RFP process. The request was sent to 23 dealerships across the region. Three bids were received and reviewed by a selection panel. A recommendation was made to purchase a 2024 Chevy Equinox for \$30,245 from Keweenaw Chevrolet with trading in two vehicles (2019 Chevrolet Silverado and 2019 Chevrolet Equinox). The difference between the trade in and purchase will be a payment back to NorthCare. Discussion held.

Motion made by Glenn Wing to approve the recommendation to purchase the 2024 Chevrolet Equinox with trading in the two vehicles. Support by George Ecclesine

Vote- All in favor, Motion carried. Approved.

d. Longevity Pay Grant

Interim CEO Rooney discussed NorthCare being awarded an ARPA incentive grant for \$68,000. She reviewed the details of the grant. The request is to use the \$68,000 grant as a one-time longevity pay for NorthCare staff. Tiering and payment would be based on the number of staff and years of service. Discussion held.

Motion made by Glenn Wing to approve the one-time longevity pay for NorthCare staff not to exceed \$68,000.

Support by Collen Kichak.

Vote- All in favor, Motion carried. Approved.

OTHER BUSINESS

a. **CEO Search**

The CEO Search Committee had previously provided information to the board which included the candidate chart, resume/cover letter received, and CEO job description. The position was posted from 6/30/23-7/14/23. One resume was received by M. Rooney. Board discussion held.

Motion made by Glenn Wing to offer Megan Rooney the CEO position contingent on contract negotiations and final approval by the board. Support by Dr. John Shoberg.

A roll call vote was requested.

Roll Call Vote

Yes-12 (*Botbyl, Ecclesine, Kichak, Koskinen, Malloy, Moore, Phillips, Pirlot, Rayner, Rozich, Shoberg, Wing*)

No - 0

Motion carried unanimously. Approved.

b. **Contract Grid**

An updated Contract grid was provided. Contracts were presented as follows: Great Lakes Recovery Centers (*SUD Prevention Amendment-\$564,066*); LMAS Health Dept. (*SUD Prevention Amendment-\$351,417 and SUD Treatment Amendment -\$208,829*); Dial Help, Inc. (*SUD Prevention Amendment-\$152,042*); Public Health Delta Menominee (*SUD Treatment Amendment -\$169,726*); Brogan and Partners (*SUD Prevention-\$18,000*); Phoenix House (*SUD Treatment-H0004 \$35.00, H0018 W1 HH \$88.00, H0019 W5 \$145.00, H0019 W5 HH \$155.00*); Superior Connections Recovery Community Organization (*SUD Treatment- up to \$300,000*); Copper Country (*SUD Prevention Amendment-\$100,116*).
Informational Only: Code Change-An amendment to the Sacred Heart FY23 Treatment Contract is being issued to replace an incorrect code (H0018W7) with the correct code (H0018W5). The rate is not changing (\$179.30).

Motion made by Mike Koskinen to approve the Updated Contract Grid as presented. Support by Pat Phillips
Discussion held.

Vote- All in favor, Motion carried. Approved.

c. **Rescind Policies**

Three policies were recommended to rescind including: *COVID-19 Test Results from MiHIN Policy and Independent Facilitation Policy. Additional Agenda Item – Self Determination & Self Direction Policy*

Motion made by Jim Moore to rescind the three policies as presented. Support by Bill Malloy.

Discussion held.

Vote- All in favor, Motion carried. Approved.

d. **Informational Items**

Informational Items included in the packet: NorthCare Network Board Report, GLRMHA Conference Save the Date Flyer

Motion made by Georg Ecclesine that all informational items be received and placed on file. Support by Pat Phillips.

Vote- All in favor, Motion carried. Approved.

e. **MERS Resolution**

Megan Rooney, Interim CEO presented the resolution to add the CEO and CFO positions as authorized officials to NorthCare's MERS accounts. Discussion held.

Motion made by Kevin Pirlot to include both the CEO and CFO positions as authorized officials. Support by George Ecclesine.

Vote- All in favor, Motion carried. Approved.

BOARD PRESENTATION

Stacy Coleman, Compliance & Privacy Officer, gave a presentation on the Ethics & Compliance Program. She discussed future presentations.

BOARD MEMBER COMMENT

Pat Rozich commented on the CMH PCAC activity in the region and asked board members to consider contributing. It was noted this is an individual contribution as PIHPs and CMHs are not allowed to lobby.

Pat Phillips reminded everyone of the upcoming GLRMHA Conference in September.

PUBLIC COMMENT

Tess Greenough commented that Gogebic CMH also received the ARPA incentive grant.

FUTURE AGENDA ITEMS

1. CEO Contract

NEXT MEETING

Next meeting will be September 13, 2023

ADJOURNMENT

Chairperson Botbyl declared the meeting adjourned at 1:03 PM

Recorded By: Sandra Lambert, Executive Assistant to the CEO

APPROVED