

NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

April 12, 2023

NorthCare Network Board Room
1230 Wilson Street, Marquette, MI 49855

NORTHCARE NETWORK MISSION STATEMENT: NorthCare Network ensures that every eligible recipient receives quality specialty mental health and substance use disorder services and supports through the responsible management of regional resources.

Board Members Present: Joe Bonovetz, George Botbyl, Mike Koskinen, Jim Moore, Mari Negro, Kevin Pirlot, Margaret Rayner, Dr. John Shoberg, Glenn Wing, Ann Martin, Jim Tervo, Bill Malloy, Carrie Braspenick

Board Members Not Present: George Ecclesine, Pat Rozich, Colleen Kichak (*alternate*), Patricia Phillips (*alternate*), Richard Herrala (*alternate*)

NorthCare Staff: Megan Rooney, Andy Kulie, Judi Brugman, Stacy Coleman, Sara Sircely

CMH Staff: Matt Maskart

Guests: Patrick Jennings

Recorder: Sandra Lambert, Executive Assistant to the CEO

Carrie Braspenick arrived at 12:11 PM

CALL TO ORDER AND ROLL CALL

Chairperson Botbyl called the meeting to order at 12:04 PM. Roll call was taken by Sandra Lambert, Executive Assistant to the CEO, a quorum was present. Those in attendance stood for the Pledge of Allegiance.

ADOPTION OF AGENDA/APPROVAL OF MINUTES

Agenda/Minutes: None

Motion made by Mike Koskinen to approve the agenda and accept the February 15, 2023 minutes as presented.

Support by Glenn Wing.

Vote -All in favor, motion carried. Approved.

PUBLIC COMMENT

Patrick Jennings, Marquette County Public Defender's Office, addressed concerns his office has had getting clients into treatment. Clients are instructed to call NorthCare Network for a screening to be placed in treatment. Calls are not always being answered, have to call back several times, and then call again for a screening once scheduled, etc. He is unsure exactly how the screening process works, but his staff have noticed it has become more difficult in the last six months to year when calling NorthCare and wanted to bring this concern to the attention of the board.

NorthCare staff requested contact information on who in his office they could follow up with to review these concerns and the screening process.

BOARD CHAIR REPORT

Chairperson Botbyl provided a brief verbal report from the Executive Officer pre-meeting in which they reviewed the agenda, CEO Search Committee, and upcoming meeting schedule. Chairperson Botbyl informed the board that Megan Rooney will not be at the June meeting. He asked Sandra Lambert to add this to the May agenda for the board to discuss whether to cancel or reschedule the June meeting.

INTERIM CEO UPDATE

Megan Rooney, Interim CEO, provided a verbal report on state, regional and internal updates. She discussed the MI Kids Now Loan forgiveness program, MiCAN assessment tool, Public Health Emergency Ending, MDHHS D-SNP Memo related to MI Health Link, Conflict Free Access & Planning, SIS Assessments, and NorthCare staff changes. She provided an update from this month's PMC meeting with CMH CEOs and how the region is working together to look at ways to relieve administration burden/duplication and streamline areas to gain efficiencies (ex. group supervision, trainings, site reviews). She discussed that NorthCare is taking this opportunity to hit the reset button and look at internal processes as well.

FINANCE REPORT

Finance Report, & Check Register - \$2,156,848.04

The Finance Report and Check Register were presented.

Motion made by Joe Bonovetz to approve both the Finance Report and Check Register as presented.

Support by Dr. John Shoberg.

Vote- All in favor, Motion carried. Approved.

FY22 Financial Audit Report

The FY22 Financial Audit Report was presented.

Motion made by Joe Bonovetz to approve and place on file both the FY22 Financial Audit Report as presented.

Support by Marge Rayner.

Vote- All in favor, Motion carried. Approved.

OTHER BUSINESS

a. CEO Search Committee

At last month's board meeting, it was agreed that all 5 CMHs would have representation and the committee would include the three Executive Officers and a board member from the other three CMHs. The committee members are as follows: George Botbyl, Pat Rozich, Marge Rayner, Bill Malloy, Mari Negro, and Dr. John Shoberg.

Discussion was held on how the board wants to structure and define the CEO job. Historically the position has been both the CEO and COO. Discussion was held on whether this will continue to be a combined position or separate it out. The board will need to establish clear parameters and expectations, as well as look at what the organization needs. Chairperson Botbyl recommended that leadership staff review internally and bring recommendations back to the board. The board requested those recommendations be put in the board packet to discuss at the May meeting. The Search Committee will wait to begin the search process until the board has defined the CEO's responsibilities.

b. Serious Emotional Disturbance (SED) Waiver Policy

The new policy was presented for board approval.

Motion made by Glenn Wing to approve the policy as presented. Support by Joe Bonovetz.

Vote- All in favor, Motion carried. Approved.

c. Contract Grid

Contracts were presented as follows: Gery Shelafae (*SUD Prevention Consultant -\$40/hr.*); North Shores Crisis Residential (*Crisis Residential Services- Additional Gaylord location*); Superior Connections Recovery Community Organization (*Integrated Care/coordination -up to \$35,500 per quarter*); Great Lakes Recovery Center (*SUD Prevention-\$545,697*); Dial Help (*SUD Peer Programming-\$5,400*); Erin Cretens (*MAT Relapse Prevention-\$8,100*); Big Brothers Big Sisters (*SUD Prevention -\$80,560*); LMAS Dist. Health Dept. (*SUD Harm Reduction-\$26,000*); LMAS Dist. Health Dept. (*SUD Recovery-\$75,000*); WUPDHD (*SUD Prevention/Recovery-\$350,376*); WUPDHD (*SUD -\$240,000*); Univ. of Washington (*SUD Prevention-\$42,040*); Public Health Delta/Menominee (*SUD - \$275,000*)

Motion made by Joe Bonovetz to approve the Contract Grid as presented. Support by Mike Koskinen.

Vote- All in favor, Motion carried. Approved.

d. Informational Items

Informational Items included in the packet: NorthCare Network Board Report and MDHHS MHL D-SNP Memo to CMS.

Motion made by Marge Rayner that all informational items be received and placed on file. Support by Kevin Pirlot.

Vote- All in favor, Motion carried. Approved.

CLOSED SESSION

The board received a legal written opinion from Cohl, Stoker, and Toskey, P.C. It was recommended to go into closed session under section 8 (h) of the OMA to review.

Motion made by Joe Bonovetz to go into closed session per OMA rules to review the legal written opinion.

Support by Marge Rayner.

A roll call vote was requested.

Roll Call Vote

Yes – 13 (*Bonovetz, Botbyl, Braspenick, Koskinen, Malloy, Martin, Moore, Negro, Pirlot, Rayner, Shoberg, Tervo, Wing*)

No – 0

Motion carried. Approved.

Moved into closed session at 1:06 PM

Glenn Wing left the meeting during closed session (1:08 PM)

Mike Koskinen left the meeting during closed session (1:33 PM)

Joe Bonovetz left the meeting during closed session (1:36 PM)

Returned to open meeting at 1:40 PM. Quorum still present.

BOARD MEMBER COMMENT

George Botbyl thanked the board for their dedication and feels good about where we are heading. He asked Megan to speak more on NorthCare. Megan spoke of having new staff to provide fresh perspectives and reviewing internal processes. The Leadership Team meets more frequently. Staff training is important and encouraged when relevant to the staff person's position and will help them do their job that we hired them to do.

Carrie Braspenick commented that this is her last board meeting. The board thanked her for her time.

Jim Tervo asked about the June schedule. George let him know the June meeting will be discussed more in May.

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

1. NorthCare Update on SUD Screening & Public Defender's Office Concern
2. June Board Meeting
3. Recommendations for CEO/COO Responsibilities

NEXT MEETING

May 10, 2023

ADJOURNMENT

Motion made by Jim Tervo to adjourn meeting. Support by Ann Martin.

Chairperson Botbyl declared the meeting adjourned at 1:48 PM

Recorded By: Sandra Lambert, Executive Assistant to the CEO