

NORTHCARE NETWORK GOVERNING BOARD

George Botbyl, William Davie, George Ecclesine, Rudolph Kemppainen, Michael Koskinen, David McRae, Mari Negro, John Nelson, Patrick Rozich, Margaret Rayner, Dr. John Shoberg, James Tervo, Stephen Thomas, Dr. Michael Zevitz, Dan Siirila (alternate), Bob Barr (alternate), Pat Bureau (alternate)

NORTHCARE NETWORK MISSION STATEMENT

NorthCare Network ensures that every eligible recipient receives quality specialty mental health and substance use disorder services and supports through the responsible management of regional resources

NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

Defant Building

NorthCare Network Board Room 274

200 West Spring Street, Marquette, MI 49855

Video Connection – Cooper Country, Gogebic, NorthPointe, Hiawatha

September 9, 2015

12:00 p.m. EST

Present On-Site: P. Rozich, G. Botbyl, Dr. J. Shoberg, W. Davie, R. Kemppainen

Present via VTC: J. Tervo, D. McRae, M. Koskinen, G. Ecclesine, M. Rayner

Not Present: Dr. M. Zevitz, K. Cairns, M. Negro, S. Thomas, J. Nelson

Alternates Not Present: B. Barr (alternate), D. Siirila (alternate), Pat Bureau (alternate)

NorthCare Staff/Guests: W. Slavin, S. Lambert, D. Bennett, D. Davis, L. Bowman, J. Brugman, L. Wilcox

Copper Staff/Guests: V. Mikkola

Gogebic Staff/Guests: L. Lavasseur

Hiawatha Staff/Guests:

Northpointe Staff/Guests:

Pathways Staff/Guests:

CALL TO ORDER AND ROLL CALL

Chairperson Rozich called the meeting to order at 12:01 PM. Roll call was taken by Sandra Lambert, NorthCare Network Assistant to the CEO, a quorum was present. Those in attendance stood for the Pledge of Allegiance.

ADOPTION OF AGENDA/APPROVAL OF MINUTES

Agenda – no additions or changes.

Motion made by R. Kemppainen to approve agenda. Support by G. Botbyl

Vote- all in favor, motion carried

Minutes - no changes.

Motion made by Dr. J. Shoberg to approve the August 12, 2015 minutes. Support by W. Davie

Vote – all in favor, motion carried

PUBLIC COMMENT

None

BOARD CHAIR REPORT

Chairperson Rozich spoke that he did not have a report as he would save his voice for meeting discussions.

CEO REPORT

NorthCare Network CEO Slavin reviewed highlights from the September CEO Report. MDHHS completed their C-waiver review on August 27. The preliminary report provided at the exit conference indicated a very successful review of HSW, with minimal findings. We expect the written report within 45 days of August 27. We received the draft written report on HSAG review of validation of performance measures. Results indicate that under Data Integration and Control findings, thirteen of thirteen measures were met. For Denominator and Numerator Validation findings, nine of twelve measures were met and three did not apply. Performance Measure results indicated two of two measures for Access Inpatient Timeliness Screening were met, six of six Access Timeliness for First Request were met, three of six Access Timeliness for First Service were met, zero of two measures for Access Continuity of Care (Hospital discharge follow up) were met, and one of one measures for Access Continuity of Care SUD (follow up discharge from substance abuse detox) was met.

On August 17, the department and Milliman presented their overview of the rate setting process. We were reminded that the final decision is made by the department. The new rate setting methodology depends more on morbidity factors and not on historic cost factors. There will be a transition period starting October 1 and then each quarter the ratio will change until rates reflect 100% new methodology on April 1, 2017. NorthCare spent a lot of staff time looking into the Medicaid underpayment that included TANF and DABS. It was finally recognized that there had been a glitch in the system. The underpayment will be reconciled on the 17th of this month and payment will be restored. Milliman had already set the rate for next year based on the flawed data and are now going back to re-do their numbers.

We received the MDHHS FY16 Contract to sign in August after the board meeting. The contract had to be reviewed and signed by September 4. After consulting with board chair, it was agreed it needed to be signed and sent out to ensure continued payment. We do not yet have a rate determination letter from Milliman.

Healthy Michigan Plan – Substance Abuse benefits that were proposed under this plan were very broad. As Milliman looked at rate setting for this coming year and saw how much money was underutilized they wanted it back. We argued that the underused money had to do with the substance abuse benefits that had never been clarified. If use current utilization numbers could short us next year. Don't want to be rebased on artificially low threshold. They are putting together a short term work group to define these substance abuse benefits, NorthCare staff will be part of this group.

New CFO, Dawn Solka, will start on September 21. Dawn has an MBA and undergraduate degree in accounting and previously worked for the tribes. We are looking forward to her starting.

**Motion made by R. Kempainen to accept the September, 2015 CEO Report as presented. Support by Dr. J. Shoberg
Vote – all in favor, motion carried.**

BOARD TRAINING

CREDENTIALING

Lucy Wilcox reviewed the Annual Credentialing Report. The credentialing committee meets quarterly to review potential providers. Our participating provider, Chad Hale, two year term ends at the end of September and Tess Greenough from Gogebic will be the new participating provider starting October 1. Committee looks at providers for initial credentialing, re-credentialing or organizational credentialing. Re-credentialing happens every two years. Discussion on different licenses/certifications and what is required to be credentialed. We delegate credentialing to the CMHSP and then we monitor and review. Board discussion on whether it would be worthwhile in the future to bring credentialing from the CMHSP to NC. Lucy felt at this time we do not have the staff to handle this. Board members disagreed with this idea of centralizing the credentialing. Continued discussion occurred. Board Chair voiced that this could be a good discussion for another time down the line and requested we return to the agenda.

SUD SERVICES

Judi Brugman highlighted the SUD services. MDHHS required full integration of SUD Coordinating Agencies by 10/1/14. The SUD Policy Board was put in place to oversee the PA2 liquor tax funds. The board approves the PA2 liquor tax fund allocations within the counties. Money that comes in for a county, stays within that county. We continue to develop comprehensive plans for substance abuse treatment, prevention and recovery services consistent with the guidelines established by the Department. Reviewed treatment and prevention services offered, along with providers across the U.P. The Synar Program is part of the Michigan Youth Tobacco Act which sends out teenage decoys to retailers to see if they are in compliance with the law. State of Michigan has to maintain a 20% or less sell rate to ensure continued funding.

BENEFIT/SALARY PACKAGE

Bill introduced Lynn Bowman, our new HR Coordinator, and reminded the board that we had come to them a year ago with a health insurance proposal and the cost was very high to the staff. The board approved a lump sum salary adjustment payment for 1 year (ending 12/31/15) with the idea that we come back with a new proposal this year. Lynn reviewed the new proposal to change NorthCare benefits to Western Michigan Health Insurance Pool. This is just medical at this time. It would be part of Blue Cross Blue Shield which has better coverage and lower deductibles.

Motion made by R. Kempainen that NorthCare Network change insurance plans effective 1/1/2016 and utilize Western Michigan Health Insurance Pool, option 1. Supported by G. Botbyl.

Continued discussion about the health benefit recommendation and clarification on the lump sum by a new board member.

Vote – All in favor, motion carried.

Lynn Bowman reviewed the proposed recommendation that NorthCare Network Pay Scale receive a 3% cost of living increase effective 1/1/16. Employees are currently receiving the annual lump sum salary adjustment which will end on 12/31/15. With the savings in health benefits along with the annual lump sum adjustment ending, NorthCare would still save over \$24,000 with the 3% increase. Discussion was held that employees have not had a raise in several years and to continue to recruit/retain staff, we need to look at a cost of living increase.

Motion made by G. Botbyl to approve the 3% salary increase. Supported by R. Kemppainen.

Aye – 8 votes

No – 2 votes

Vote -The ayes have it, motion carried.

FINANCE REPORT

No finance report available at this time.

Check Register - \$862,365.03

Motion made by G. Botbyl to accept the check register as presented. Support by W. Davie.

Vote – all in favor, motion carried.

Proposed FY 16 Budget

CEO Slavin and Deb Davis presented the proposed FY 16 budget that was prepared by past CFO Luke. This is a draft budget, we need an operational budget in place by 10/1/15. This will be revised as we move thru time as we do not have the final rates from the department.

Motion made by Dr. J. Shoberg to approve the proposed FY16 budget. Supported by G. Botbyl.

Vote – all in favor, motion carried.

OTHER BUSINESS

Policies

None at this time.

SUD Updates

Judi Brugman presented the SUD Policy Board draft minutes from their August meeting along with the Proposed FY 16 SUD Budget. There will be a special meeting of the SUD Policy Board on September 23 to review and approve the final budget and to look at further information that had been requested from the deferred counties. The budget will then come back to this board at the October meeting for final approval.

Discussion why a request is higher than what is being budgeted, this has to do with overlap in services from across the region. Continued discussion on why some areas did not put in a request. All providers and counties were contacted for an RFP to be sent in August. Allocate based on need and based on FY15 receipts. PA2 liquor tax is set aside by the counties and used only in that county. Counties can come back throughout the year with a request if money left over in the county. We sent a letter on 9/4/15 to WUPSAS again requesting information and their plan to issue previous funds as we need to do year end reports. We have reached out to the Department of Treasury for clarification as this is an ongoing issue.

Contract Grid

Reviewed all three contracts: Pine Rest Christian Mental Health Services Mercy Health Saint Mary's contract, Clear Path Clinic Center for Alcohol & Drug Treatment contract, and the MDHHS FY 16 Contract agreement.

Motion made by W. Davie to accept all three contracts as presented. Support by R. Kempainen.

Vote – all in favor, motion carried.

Informational

MDHHS FY 16 Contract Executive Summary

The FY 16 contract letter, executive summary and contract is included.

Legislators Meeting

NEW DATE -- September 25, 2015 3:30 PM -5:00 PM

Dr. Judith Taylor from MACMHB will be presenting a discussion on the history of funding and current direction of Medicaid. Invitations have been emailed to the CMH CEO's asking them to attend and invite their Board Chairs. All our Governing Board members have also received an invitation. RSVP deadline is Friday, September 18. We will be offering video conferencing availability, but audio teleconference will not be available. Contact will be made this week with legislator's to give details of who will be attending and information on our presenter along with following up on those legislator's we have not heard from.

BOARD MEMBER COMMENT

George Botbyl – Asked if it would be beneficial to look at a time in the future outside of a board meeting to discuss vision of NorthCare, CMH boards and ways to continue to work together to benefit people in the U.P.

Pat Rozich – Agreed with Botbyl and felt it is time to get us all together maybe as a retreat. Interaction is difficult with video conference and this board has never been together face to face.

Bill Slavin – Proposed the idea of possibly inviting the department to discuss the differences between PIHP and CMH, and look at how can work on things together.

W. Davie- offered the idea that the CEO and Board Officers (exec. Committee) get together and discuss how to plan a retreat.

Discussion on if there was interest. George Ecclessine commented he is interested depending on time and place. No objections from other board members. Sandra will put a survey together about the survey to give to the executive committee to begin planning.

PUBLIC COMMENT

FUTURE AGENDA ITEMS

1. NorthCare Network Mission Statement (continued listed item) - waiting to see if "trauma informed" will be required to be added by the department.
2. October Board Training – Provider Network Services – D. Bennett

MEETING SCHEDULE

Second Wednesday of Each Month. Next Meeting –October 14, 2015

November Meeting – November 11, 2015 is Veterans Day. Discussion on whether need to move the meeting as this is a holiday. This is a holiday for NorthCare staff, but CEO Slavin stated staff would be willing to work if this is the better day for the meeting. Discussion on whether the CMHSP would be open for remote sites. Sandra will check into this and bring back to the October meeting for discussion.

ADJOURNMENT

Motion made by G. Botbyl to adjourn the meeting at 2:09 PM. Support by Dr. J. Shoberg.

Vote- all in favor, motion carried.

Chairperson P. Rozich declared the meeting adjourned.

Recorded By: Sandra Lambert, NorthCare Network Administrative Assistant to the CEO