

NorthCare Network

1230 Wilson Street
Marquette, Michigan 49855

POSITION TITLE: Compliance / Privacy Officer

QUALIFICATIONS: Degree in Business Administration, Healthcare or Public Administration, clinical services, or a related field preferred. Five years of experience in managed care or behavioral health service delivery working, with regulatory, documentation, accreditation, auditing/monitoring, and/or billing systems is required. Other degrees and experience that provides the required knowledge, skills, and abilities to perform the job may be considered. Healthcare Compliance Certification required or must be obtained within the first 12 months of employment. Certification in Healthcare Privacy Compliance (CHPC) preferred.

STATUS/HOURS: Exempt, Competitive Wage, plus full-time benefits
Regular full-time/80 hours biweekly

SALARY RANGE: \$66,793.93 to \$87,976.70

LOCATION: Marquette, Michigan

NorthCare Network is a Specialty Prepaid Inpatient Health Plan (PIHP) located in Marquette, Michigan and is responsible for the management and service array available to residents of Michigan's Upper Peninsula with behavioral health needs covered by Michigan Medicaid. NorthCare Network is currently recruiting an individual to serve as the Compliance / Privacy Officer.

RESPONSIBILITIES INCLUDE: Under the supervision of the NorthCare CEO, the Compliance /Privacy Officer is responsible for setting forth the ethical principles and policies which are the basis for the Compliance Program, identifying and assessing areas of compliance risk for the PIHP, communicating the importance of the Compliance Program to the executive management and the Board of Directors, coordinating education programs addressing compliance and the Code of Conduct, implementing retaliation-free internal reporting processes, and collaborating with executive management and Board of Directors to effectively incorporate the Compliance Program within system operations and programs. The Compliance/Privacy Officer shall also oversee ongoing activities related to the development, implementation, and maintenance of the organization's privacy policies in accordance with applicable federal and state laws including, but not limited to, HIPAA, HITECH and Omnibus requirements. The Compliance/Privacy Officer upholds established standards and assists in ensuring compliance across the provider network; and other duties as assigned.

Send a cover letter and resume to: NorthCare Network
Attn: Lynn Bowman, HR Coordinator
1230 Wilson Street
Marquette, MI 49855
Email: lbowman@northcarenetwork.org

APPLICATION DEADLINE: Until position is filled.

NOTICE TO APPLICANTS:

Any offer of employment is contingent on a criminal background check, primary source verifications, exclusion, and reference checks.

An Equal Opportunity Employer



Customer Service: 888-333-8030 or (906) 225-7254
Admin. Fax: (906) 232-1070 Clinical Fax: (248) 406-1287 SUD Fax: (248) 406-1286
www.northcarenetwork.org

To Request Behavioral Health Services Call: 888-906-9060

