

NORTHCARE NETWORK

PROCEDURE TITLE: Functional Assessments for Individuals with Intellectual/Developmental Disabilities(I/DD)	CATEGORY: Clinical Practices
EFFECTIVE DATE: 2/18/16	
REVIEWED DATE: 4/1/19	REVISION(S) TO PROCEDURE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
RESPONSIBLE PARTY: Clinical Practices Coordinator/SIS Coordinator	CEO APPROVAL DATE: 5/6/19

APPLIES TO

NorthCare Network Personnel
Member CMHSPs

PURPOSE:

NorthCare requires a standard functional assessment be included in the initial clinical assessment for all individuals with intellectual and/or developmental disabilities receiving services. NorthCare authorizes the use of two different tools: NorthCare Functional Assessment for Persons with Intellectual/Developmental Disabilities and the Supports Intensity Scale.

PROCEDURES:

A. Children

1. The NorthCare I/DD Functional Assessment _v3 is the required instrument for children. The tool and the protocol for its administration are available in the NorthCare Practice Guidelines on the website: www.northcarenetwork.org

B. Adults –Two functional assessments are available for Adults

1. Supports Intensity Scale (SIS)

- The Michigan Department of Health and Human Services requires that the SIS be the assessment tool used with adult consumers with I/ DD. The assessment must be performed by a certified SIS assessor. SIS Assessments are encouraged to be completed just prior to the annual Individual Plan of Service meeting in order to incorporate the SIS results/information.
- Once an individual is assessed with the SIS, it is no longer necessary to utilize the NorthCare Functional Assessment.
- All Adults with I/DD will be assessed utilizing the SIS unless the individual/guardian refuses. If the SIS is refused, the NorthCare Functional Assessment will be used and updated at least every three years or earlier as clinically indicated.
- The clinician arranging the SIS assessment is expected to discuss the process with the individual before the meeting.
- SIS assessments will be updated every three years or earlier if it is clinically indicated.

2. The NorthCare I/DD Functional Assessment is utilized with adults when:
 - An individual and /or their legal guardian are not willing to complete the SIS. The refusal should be documented. In this case, the SIS Assessment must be offered at least annually and documented in the clinical record.

REFERENCES:

<http://aaidd.org/SIS>

MDHHS SIS Manual

NorthCare Clinical Practices Guideline