

# NORTHCARE NETWORK SUBSTANCE USE DISORDER POLICY BOARD

**April 18, 2018**

NorthCare Network Board Room 274  
200 West Spring Street, Marquette, MI 49855  
Video/Audio Connection via ZOOM

**NORTHCARE NETWORK MISSION STATEMENT:** NorthCare Network ensures that every eligible recipient receives quality specialty mental health and substance use disorder services and supports through the responsible management of regional resources.

**Present On-Site:** Jim Moore, Ann Martin, Craig Reiter, Jim Brennan, Randy Eckloff, Cathy Pullen, Michael Koskinen, Stephen Adamini, Nancy Morrison, John Nelson, Tim Palosaari  
**Present via VTC/Audio:** David Rivard  
**Not Present:** Jim Hill, Dan Siirila  
**NorthCare Staff/Guests:** Judi Brugman  
**Recorder:** Sandra Lambert

10:05 AM Tim Palosaari arrived

## CALL TO ORDER AND ROLL CALL

Chairperson Moore called the meeting to order at 10:02 AM. Roll call was taken by Sandra Lambert, NorthCare Network Executive Assistant to the CEO, a quorum was present. Those in attendance stood for the pledge of allegiance.

During roll call, Mike Koskinen reported that David Nykanen had passed away. Sandra Lambert will send a card to the family on behalf of the board. Judi Brugman will contact Ontonagon County.

## ADOPTION OF AGENDA

Two additional agenda items added: FY17 County Summaries and Drug Court Alger/Schoolcraft.

**Motion made by John Nelson to approve agenda with additional items added. Support by Jim Brennan.**

**Vote- all in favor, motion carried. Approved**

## APPROVAL OF PREVIOUS MEETING MINUTES

Minutes – No changes.

**Motion made by Mike Koskinen to approve the October 13, 2017 minutes. Support by Randy Eckloff.**

**Vote – all in favor, motion carried. Approved.**

## PUBLIC COMMENT

None

## CHAIRPERSON REPORT

Chairperson Moore welcome new board member Stephen Adamini (Marquette County).

FINANCIAL REPORT- LIQUOR TAX/PA2 FUNDS

Judi Brugman passed on Bill Slavin's apologies for not being able to attend the meeting due to a conference call.

FY17 Final YTD Liquor Tax Receipt

The report was reviewed.

FY17 Final YTD Report

The report was reviewed and discussion was held on Narcan programs and Opioid issues across the Upper Peninsula.

FY18 YTD Liquor Tax/PA2 Fund Receipt

The report was reviewed.

FY18 YTD Prevention & Treatment Allocations Update

The report was reviewed.

2018 High School Substance Free Graduation Allocation Report

Sandra Lambert gave an update that 4 more requests (2 Chippewa, 1 Houghton, 1 Gogebic) were received after the report was sent. Requests will continue to be processed and a final report given at the next meeting.

FY18 County Request Updates

Judi reviewed the updated report along with the additional requests and recommendations. The additional requests are Baraga County-\$5,000 (97<sup>th</sup>/98<sup>th</sup> District Reg'I DWI Court); Chippewa County-\$25,000(Chippewa Co. Health Dept.); Marquette County-\$4,000 (Marquette Co. Health Dept.).

**Motion made by Mike Koskinen to approve the new county requests. Support by Craig Reiter.**

**Vote- all in favor, motion carried. Approved**

FY17 County Summaries (additional agenda item added)

Judi reviewed the FY17 county summaries. The Board requested that the PA2 fund balance be added to each county summary. Once updated, the county summary will be sent to each county as well as the board member.

Drug Court --Alger/Schoolcraft (additional agenda item added)

Craig Reiter discussed past issues with the Drug Court County request for conference attendance. Discussion was held.

OTHER BUSINESS

FY19 Draft County Request Form

The form was reviewed and discussion was held on placing parameters for requests in FY19. Ideas were shared: limiting number of attendees at trainings/conferences, requiring communication with county board of commissioners, prior approval of attendees, and prior approval of county were a few ideas shared. Discussion was held that a county request should be approved by the county board of commissioners before being submitted. A signature line could be added to the request form for the county board to sign showing it has been approved.

**Motion made by Craig Reiter that any county PA2 fund request must first go to the county board for approval before being submitted to NorthCare Network. Support by John Nelson.**

**Vote- all in favor, motion carried. Approved.**

### Informational Items

The informational items on agenda were reviewed: High School Thank You Notes, 2018 SUD Conference, and SUD Recidivism Report.

Discussion held on the 2018 SUD Conference. SUD Policy Board Members are invited to attend. PA2 funds are not able to be used but NorthCare will look for other funds if a board member wants to attend. If interested in the conference, please let Sandra or Judi know.

### BOARD MEMBER COMMENT

John Nelson shared a personal story.

Ann Martin spoke of a veteran being denied medication while in jail and wondered if this would be a topic for this board. The board agreed it was a concern but not a board issue. Members offered ideas of contacting the VA or Sheriff's Department.

David Rivard shared that Delta County's administrator was let go and the prosecutor has been appointed the new administrator.

### PUBLIC COMMENT

None

### FUTURE AGENDA ITEMS

- a. Officer Elections
- b. FY19 Proposed Budget
- c. FY19 Meeting Schedule
- d. High School Graduation Event Allocation – Final Report
- e. Presentation Ideas – Soberlinks/Treatment Courts (Kelly Plutchak, 97th/98th RDWI Court, Regional Coordinator)

### MEETING SCHEDULE

Next Meeting- Wednesday, August 15, 2018 from 10:00 AM to 12:00 PM (EST)

### ADJOURNMENT

Chairperson Moore asked for a motion to adjourn the meeting.

**Motion made by Craig Reiter to adjourn the meeting at 11:10 AM. Support by Mike Koskinen.**

**Vote -All in favor, motion carried. Approved.**

Chairperson Moore declared the meeting adjourned.

**Recorded By:** Sandra Lambert, NorthCare Network Executive Assistant to the CEO