

## NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

December 9, 2020

NorthCare Network

1230 Wilson Street, Marquette, MI 49855

Video/Audio Connection

**NORTHCARE NETWORK MISSION STATEMENT:** NorthCare Network ensures that every eligible recipient receives quality specialty mental health and substance use disorder services and supports through the responsible management of regional resources.

**Present On-Site:** N/A

**Present via VTC/Audio:** Pat Rozich (Hancock, MI), George Botbyl (Delta Co., MI), Bill Davie (Marquette, MI), Dr. John Shoberg (Hale, Iosco Co., MI), Jim Moore (Chippewa Co., MI), Jan Hafeman (Carney, Menominee Co., MI), Jim Tervo (Chassell, MI), Steve Thomas (Ironwood, Gogebic Co., MI), Joe Bonovetz (Bessemer, Gogebic Co., MI), George Ecclesine (Manistique, MI), Fred Margrif (Marquette, MI), Mari Negro (Hermansville, Menominee Co., MI), Mike Koskinen (Baraga, MI), Ann Martin-alternate (*Iron Mountain*, Dickinson Co. MI), Bob Barr -alternate (Schoolcraft Co., MI)

**Not Present:** Tom Korpi, Dan Siirila (alternate), Katie Carlson-Lynch (alternate)

**NorthCare Staff/Guests:** Dr. Tim Kangas, Diane Bennett, Judi Brugman, Andy Kulie, Bob Wedin

**CMH Staff/Guests:** Cari Raboin (Copper), Julie Hautala (Gogebic),

**Recorder:** Sandra Lambert, Executive Assistant to the CEO/Contract Manager

*Bob Barr (alternate) was not a voting member at this meeting.*

*Mike Koskinen had audio issues, unable to be part of meeting.*

### CALL TO ORDER AND ROLL CALL

Chairperson Rozich called the meeting to order at 12:02 PM. Roll call was taken by Sandra Lambert, NorthCare Network Executive Assistant to the CEO/Contract Manager, with each board member participating remotely identifying themselves and their location (listed above in attendance). A quorum was present. The Pledge of Allegiance was held.

### ADOPTION OF AGENDA/APPROVAL OF MINUTES

**Agenda** – Two additional items being added to contract grid

**Minutes** – No changes.

**Motion made by Steve Thomas to approve the agenda as amended and the November 18, 2020 minutes as presented.**

**Support by Jan Hafeman.**

**Vote -All in favor, motion carried. Approved.**

### PUBLIC COMMENT

None

### BOARD CHAIR REPORT

Chairperson Rozich gave a verbal report on the CMHAM Regional Meeting, Go to Bat Award Nominations, and that Margaret Rayner was no longer on the board due to moving.

### CEO UPDATE

NorthCare Network CEO Kangas provided an update on SUD Prevention provider meetings, office COVID positive, staff remote work continuing, after-hour services contract, and that MDHHS plans to include AFC homes and employees in COVID vaccination rollout.

## FINANCE REPORT

### a. **Finance Report & Check Register - \$697,228.83**

CFO Megan Rooney was unable to attend as she was presenting at a state meeting. CEO Kangas provided an update.

**Motion made by Steve Thomas to approve the Finance Report and Check Register as presented.**

**Support by Jan Hafeman.**

**Roll call vote**

**Yes- 13** (*Botbyl, Davie, Margrif, Moore, Ecclesine, Shoberg, Rozich, Tervo, Bonovetz, Thomas, Negro, Hafeman, Martin*)

**No - 0**

**Motion carried. Approved.**

## OTHER BUSINESS

### a. **Revised Bylaws**

Updated by Cohl, Stoker, Toskey, P.C. to ensure compliance with new OMA law.

Discussion held to add "vice chair" into section 3.8

**Motion made by Steve Thomas to approve the revised bylaws with additional language as presented.**

**Support by Jan Hafeman.**

**Vote -All in favor, motion carried. Approved.**

**Motion carried. Approved.**

### b. **2021 Meeting Schedule**

The 2021 meeting schedule was presented. Discussion held. Additional change proposed to move February meeting to the third week due to CMHAM winter conference.

**Motion made by Steve Thomas to approve the amended 2021 meeting schedule as presented.**

**Support by Jim Tervo**

**Vote -All in Favor, motion carried. Approved.**

### c. **Martin Luther King Jr. Holiday**

It was requested to add Martin Luther King Jr. day to the NorthCare employee holiday schedule. Discussion held.

**Motion made by George Botbyl to approve establishing MLK Jr. Day as a NorthCare employee holiday as presented. Support by Bill Davie.**

**Roll call vote**

**Yes- 5** (*Botbyl, Davie, Margrif, Rozich, Bonovetz*)

**No - 7** (*Ecclesine, Shoberg, Tervo, Thomas, Negro, Hafeman, Martin*)

**Motion failed. Not Approved.**

### d. **MERS Defined Contribution Plan**

MERS is requesting a Defined Contribution Plan Adoption Agreement Addendum be signed confirming provisions on file matches what NorthCare reports. There are no changes to NorthCare's Defined Contribution Plan. Board Approval is needed for authorized signature.

**Motion made by Steve Thomas to approve signing the MERS Defined Contribution Plan Adoption Agreement Addendum. Support by Jim Tervo.**

**Vote -All in favor, motion carried. Approved.**

**e. Contract Grid, Policy/Plan, and Informational Items**

- i. Contract Grid: Contracts were presented as follows: Pathways (*Accounts Payable-\$43/hr.*)  
Additional contract items: Anderson Tackman & Company (*Financial Single Audit-\$10,200; Regional Medicaid Compliance Audit -\$40,800*), Dale Howe (*Statistician Claim Audit OIG -\$190/hour*)
- ii. Policies/Plan: Trauma Informed Care Policy and FY21 Utilization Management Plan were presented.
- iii. Informational Items: Items included in the packet were the NorthCare Network Board Report, MI Health Link Report, and Penetration Report Synopsis.

**Motion made by Steve Thomas to approve all contracts with additional items, Trauma Informed Care Policy, and FY21 Utilization Management Plan as presented and that all informational items be received and placed on file. Supported by Dr. Shoberg**

Discussion held.

**Vote – all in favor, motion carried. Approved.**

**BOARD MEMBER COMMENT**

Several board members wished everyone a Merry Christmas.

**PUBLIC COMMENT**

None

**FUTURE AGENDA ITEMS**

None

**NEXT MEETING**

Next Meeting will be February 17, 2021

**ADJOURNMENT**

**Motion by Jan Hafeman to adjourn meeting. Support by Dr. John Shoberg.**

**Vote – all in favor, motion carried. Approved.**

Chairperson Rozich declared the meeting adjourned at 12:54 PM

**Recorded By:** Sandra Lambert, Executive Assistant to the CEO/Contract Manager

Minutes Amended and Approved by the Governing Board on February 17, 2021.