

## NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

December 11, 2019

NorthCare Network Board Room

1230 Wilson Street, Marquette, MI 49855

Video Connection – Cooper Country, Gogebic, Northpointe, Hiawatha

**NORTHCARE NETWORK MISSION STATEMENT:** NorthCare Network ensures that every eligible recipient receives quality specialty mental health and substance use disorder services and supports through the responsible management of regional resources.

**Present On-Site:** George Botbyl, Dr. John Shoberg, Jim Moore, Fred Margrif, Margaret Rayner, Jim Tervo, Jan Hafeman, Tom Korpi

**Present via VTC/Audio:** Pat Rozich, Steve Thomas, Mike Koskinen, George Ecclesine, Mari Negro, Joe Bonovetz, Bill Davie

**Not Present:** N/A

**NorthCare Staff/Guests:** Dr. Tim Kangas, Andy Kulie, Diane Bennett, Megan Rooney, Bob Wedin

**CMH Staff/Guests:** Julie Hautala (Gogebic), Cari Raboin (Copper)

**Recorder:** Sandra Lambert

*Tom Korpi arrived at 12:04 PM*

### CALL TO ORDER AND ROLL CALL

Secretary Botbyl called the meeting to order at 12:00 PM. Roll call was taken by Sandra Lambert, Executive Assistant to the CEO/Contract Manager, a quorum was present. Those in attendance stood for the Pledge of Allegiance.

### ADOPTION OF AGENDA/APPROVAL OF MINUTES

**Agenda** – Additional items: Contract Grid-Compudyne, St. Mary's Rhinelander and Other Business-Vehicle RFP Budget

**Motion made by Steve Thomas to approve the agenda as amended. Support by Dr. John Shoberg.**

**Vote- all in favor, motion carried. Approved.**

**Minutes** – no changes.

**Motion made by Steve Thomas to approve the November 13, 2019 minutes as presented.**

**Support by Margaret Rayner.**

**Vote – all in favor, motion carried. Approved.**

### PUBLIC COMMENT

None

### BOARD CHAIR REPORT

No board chair report.

### SUD POLICY BOARD CHAIR REPORT

SUD Policy Board Chairperson Moore gave an overview of the November 20, 2019 SUD Policy Board meeting. Draft minutes were included in the packet.

## CEO REPORT

NorthCare Network CEO Kangas gave an update from recent meetings in Lansing. The board discussed at length Director Gordon's announcement on MDHHS new approach/vision.

Sandra will send the board the website link to this announcement.

**Motion made by Jan Hafeman to accept the CEO Report as presented. Support by Dr. Shoberg.**

Discussion continued.

**Vote – all in favor, motion carried. Approved.**

## FINANCE REPORT AND CHECK REGISTER

CFO Rooney reviewed the finance report and check register (\$926,186.61) included in the packet.

Discussion held on FY19 year-end process, FY20 revenues and payment files. Megan has been asked to sit on a state standard cost allocation workgroup.

**Motion made by Steve Thomas to approve the financial report and check register as presented.**

**Support by Jan Hafeman.**

**Vote – all in favor, motion carried. Approved.**

## OTHER BUSINESS

### **a. Policies**

Recommendation to rescind two policies (*Inclusion/Prevention of Relapse and Recovery Based Services*) and approve two new policies (*Inclusion and Recovery Based Services/Prevention Services*).

**Motion made by Jan Hafeman to approve two policies and rescind two polices as presented.**

**Support by Margaret Rayner.**

**Vote – all in favor, motion carried. Approved.**

### **b. Contract Grid**

Contracts were presented as follows: LMAS District Health Dept. (*Syringe Services, \$104,676*); Mindy Flanigan (*Women's Specialty Services Coordinator, up to \$9,425*); Catholic Social Services (*SUD Treatment, \$245,000*); Great Lakes Recovery Centers (*SUD Treatment, \$880,000*); Keweenaw Bay Indian Community (*SUD Treatment, \$160,000*); Compudyne (*Office 365 Licensure, \$18.18 per user per month*). Additional items: Compudyne (*Cloud Connect Backup, \$3,950 one-time fee/\$494-monthly*); St. Mary's Rhinelander (*Inpatient Psych, \$1,285.20*)  
Discussion held.

**Motion made by Steve Thomas to approve all contracts as presented with two additions.**

**Support by Jan Hafeman.**

**Vote – all in favor, motion carried. Approved.**

### **c. Informational**

Items included in the packet were the MDHHS Report, MI Health Link Report, Penetration Report Synopsis, and MDHHS Draft Concept Paper.

**Motion made by Steve Thomas that all informational items be received and placed on file.**

**Supported by Jim Moore.**

**Vote – all in favor, motion carried. Approved.**

**d. Vehicle RFP Budget**

An update was given on the status of the vehicle RFP. No vehicle has been purchased yet. To be financially responsible, waiting until after the department reconciles the back payments owed to NorthCare. Requesting to add an additional \$3,000 to the original vehicle RFP budget that was approved last month.

**Motion made by Jan Hafeman to approve an additional \$3,000 be added to the original vehicle RFP budget for a total of up to \$43,000. Support by Dr. Shoberg.**

Discussion held.

**Vote— Yes -14; No-1. Motion passed. Approved.**

BOARD PRESENTATION

Bob Wedin, Senior Clinical Director gave a presentation on Utilization Management.

BOARD MEMBER COMMENT

George Botbyl stated he is impressed with the dedication and quality of NorthCare staff.

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

NEXT MEETING

Next Meeting will be January 15, 2020.

ADJOURNMENT

Secretary Botbyl declared the meeting adjourned at 1:20 PM.

**Recorded By:** Sandra Lambert, Executive Assistant to the CEO/Contract Manager