NORTHCARE NETWORK GOVERNING BOARD

William Davie, Rudolph Kemppainen, Colleen Kichak, Michael Koskinen, Daniel LaFoille, David McRae, James Moore, Doug Morton, Mari Negro, Karen Raether, Patrick Rozich, Dr. John Shoberg, James Tervo, Stephen Thomas, Dr. Michael Zevitz

NORTHCARE NETWORK MISSION STATEMENT

NorthCare Network ensures that every Medicaid and ABW recipient receives quality specialty mental health and substance abuse services and supports through responsible management of regional resources.

NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

Defant Building Room 238
200 West Spring Street
Marquette, MI 49855
Video Connection–Copper Country, Gogebic, Northpointe

August 13, 2014
12:00 p.m. EST

Present On-Site – William Davie, Rudolph Kemppainen, Daniel LaFoille, James Moore, Doug Morton, Karen Raether, Dr. John Shoberg

Present via VTC - Michael Koskinen, Mari Negro, David McRae, Patrick Rozich, James Tervo, Stephen Thomas

Not Present – Colleen Kichak, Dr. Michael Zevitz

NorthCare Staff/Guests – William Slavin, Leslie Luke, Judi Brugman, Diane Bennett, Deb Davis, Jill Holt
Copper Staff/Guests – Vicki Mikkola
Gogebic Staff/Guests – Julie Hautala
Hiawatha Staff/Guests –
Northpointe Staff/Guests – Karen Thekan
Pathways Staff/Guests – Mary Swift

CALL TO ORDER AND ROLL CALL

Chairperson Raether called the meeting to order at 12:00pm. Roll call was taken by Jill Holt, Administrative/Executive Assistant, a quorum was present.

ADOPTION OF AGENDA

MOTION/SECOND/CARRIED **TO APPROVE THE AGENDA WITH THE AMENDED CONTRACT GRID**

R. Kemppainen/B. Davie

APPROVAL OF PREVIOUS MEETING MINUTES

MOTION/SECOND/CARRIED **TO APPROVE THE JULY 9, 2014 MINUTES AS WRITTEN**

S. Thomas/J. Shoberg

PUBLIC COMMENT

Mary Swift, Pathways Interim CEO introduced herself to the Board.

BOARD CHAIRPERSON REPORT

Chairperson Raether reminded the group of both the Fall Conference and the GLRMHA Conference. She stated that the Executive Committee received copies of sample CEO evaluation forms that they will review and then bring back to the group next month. The next PIHP Board Chair meeting will be held on the 28th and she plans on attending via phone.

CEO REPORT

NorthCare CEO Slavin reviewed his August CEO Report. On July 22nd, a review team from MDCH conducted an annual review of the Autism service program. At the exit conference the review team had several positive observations about the visit and will send a written report including narrative and overview within 30 days. The C-Waiver follow-up review has been postponed until September 16 and 17th. An amendment to the Substance Use Disorders contract will provide additional funding for a Care Net upgrade and for prevention activity. On July 24th, we received the final draft of the PIHP contract for FY15. The contract needs to be signed by September 12th, but Bill stated that he would like to present the contract at next month's meeting before signing it. He explained that PIHPs will need to make decisions about their intentions to use the Care Connect 360 system for care coordination at the consumer level or to purchase proprietary data analytics tools for this purpose. The capabilities of the state sponsored system are still under examination. Bill shared a letter which provided a recommendation to accept the fund balance and responsibility for the 501C3 from MASACA and re-charter it until MACMHB can come up with an integrated plan. Staff from the Office of the Inspector General, Behavioral Health Division, will be visiting on August 19th. The purpose of the visit is to acquaint their staff with our organization and staff and to provide them with data relative to claims and rendering providers. All PIHPs are being visited in this regard and site visits have already taken place at other locations.

MOTION/SECOND/CARRIED **TO HAVE W. SLAVIN DRAFT A LETTER TO MDCH REGARDING THE DIFFICULTIES POSED BY DEMOGRAPHICS IN THE UPPER PENINSULA**

R. Kemppainen/J. Shoberg

MOTION/SECOND/CARRIED **TO ACCEPT THE PROPOSED RECOMMENDATION OF WORKING WITH MASACA**

J. Shoberg/J. Moore

MOTION/SECOND/CARRIED **TO ACCEPT THE AUGUST 2014, CEO REPORT**

S. Thomas/J. Moore

FINANCE REPORT

CFO Luke presented the monthly financial documents. She also explained the benefits of adopting the Finch Model and fielded questions regarding the system capabilities and cost. She spoke about consolidating third party billing throughout the region and stated that the Finance Committee will be doing a scope of work to provide more information to the CMHSP CEOs. Concerns were posed with regards to taking away responsibilities from the CMHSPs. The group felt that more information regarding the financials is needed before making a decision.

MOTION/SECOND/CARRIED **TO ACCEPT THE WRITTEN FINANCIAL REPORT AND THE $603, 614.69 CHECK REGISTER**

D. LaFoille/D. Morton

OTHER BUSINESS

a. **Policies:**

i. **Incident, Event and Death Reporting, Monitoring and Oversight Policy**

D. Bennett reviewed the changes and also pointed out that the Category should be QAPIP instead of Clinical Practices Quality Improvement.

MOTION/SECOND/CARRIED **TO APPROVE THE INCIDENT, EVENT AND DEATH REPORTING, MONITORING AND OVERSIGHT POLICY AS PRESENTED**

S. Thomas/D. LaFoille

ii. **Breach Notification Policy**

D. Bennett explained that this used to be a standard operating procedure but was adapted into a policy.

MOTION/SECOND/CARRIED **TO APPROVE THE BREACH NOTIFICATION POLICY AS PRESENTED**

B. Davie/J. Shoberg

b. **Contract Grid**

MOTION/SECOND/CARRIED **TO APPROVE THE FINCH CONSULTING ENGAGEMENT LETTER**

J. Moore/D. Morton

MOTION/SECOND/CARRIED **TO APPROVE THE DYKEMA GOSSETT EXPENSES**

J. Shoberg/J. Moore

MOTION/SECOND/CARRIED **TO APPROVE THE SVA CONSULTING SERVICE AGREEMENT**

J. Moore/J. Shoberg

c. **MACMHB Special Assessment Invoice Dated 7.21.14**

MOTION/SECOND/CARRIED **TO APPROVE THE MACMHB SPECIAL ASSESSMENT INVOICE OF $2500.00**

J. Shoberg/J. Moore

d. **IT Update and Proposal – D. Davis**

Deb explained how the IT infrastructure is setup now and presented her proposal for a new system.

MOTION/SECOND/CARRIED **TO APPROVE THE IT PROPOSAL AND ALLOW UP TO $20,000 FOR IT UPDATES**

J. Moore/J. Shoberg

MOTION/SECOND/CARRIED **TO APPROVE UP TO AN ADDITIONAL $10,000 FOR RECURRING COSTS**

J. Moore/J. Shoberg

e. **SUD Strategic Plan – J. Brugman**
Judi provided a brief history and a summary of the plan. She also fielded questions as to what some of the changes will be.

MOTION/SECOND/CARRIED **TO APPROVE THE SUD STRATEGIC PLAN**

S. Thomas/J. Moore

f. SUD Advisory Board – J. Brugman
Pat Bureau was appointed by Marquette County and Rosalie King was appointed by Iron County. Currently there are 14/15 appointments identified. Houghton is the only county that has not identified a member.

g. NorthCare Network Mission Statement

MOTION/SECOND/CARRIED **TO APPROVE THE NORTHCARE NETWORK MISSION STATEMENT AS WRITTEN IN THE DRAFT SUGGESTION**

B. Davie/J. Moore

MOTION/SECOND/CARRIED **TO CHANGE THE NORTHCARE NETWORK VISION TO INCLUDE "NORTHCARE NETWORK ENVISIONS…"**

B. Davie/D. LaFoille

MOTION/SECOND/CARRIED **TO CHANGE THE NORTHCARE NETWORK VALUES TO INCLUDE "TRAUMA INFORMED" UNDER THE THIRD BULLET**

B. Davie/J. Shoberg

h. PIHP Contract Agreement with MDCH
The contract needs to be signed and returned by September 12th. W. Slavin would like to wait for more information and bring it to the September 10th meeting for approval.

i. Great Lakes Rural Mental Health Conference (GLRMHA) – Follow Up

j. Anti-Stigma Campaign – Follow Up

NorthCare staff were approached about the topic and responded that there are already several anti-stigma campaigns locally and that staff is too thin right now to pursue anything additional.

k. Board Training – Quality Assessment and Performance Improvement – D. Bennett
l. Informational – Congress Passes Bill Limiting Sheltered Workshop Eligibility
m. Informational – Obama Signs Law Limiting Sheltered Workshop Eligibility

MOTION/SECOND/CARRIED **TO ACCEPT ITEMS L-M AND PLACE THEM ON FILE**

S. Thomas/B. Davie

BOARD MEMBER COMMENT

Dan LaFoille stated that he would like all members to respect the process. He feels it is disrespectful for Board members to have side conversations while trainings and other discussions are taking place.

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

a. Board Education for September – Substance Use Disorder (SUD)
b. PIHP Contract Agreement with MDCH
c. Annual Credentialing Report
d. Board Structure

MEETING SCHEDULE

Second Wednesday of Each Month. Next Meeting – September 10, 2014

ADJOURNMENT

K. Raether declared the meeting adjourned at 2:38 pm.

Recorded By: Jill Holt, NorthCare Network Administrative/Executive Assistant