NORTHCARE NETWORK GOVERNING BOARD

William Davie, Rudolph Kemppainen, Colleen Kichak, Michael Koskinen, Daniel LaFoille, David McRae, James Moore, Doug Morton, Mari Negro, Karen Raether, Patrick Rozich, Dr. John Shoberg, James Tervo, Stephen Thomas, Dr. Michael Zevitz

NORTHCARE NETWORK MISSION STATEMENT

NorthCare Network ensures that every Medicaid and ABW recipient receives quality specialty mental health and substance abuse services and supports through responsible management of regional resources.

NORTHCARE NETWORK GOVERNING BOARD MEETING MINUTES

Defant Building Room 238
200 West Spring Street
Marquette, MI 49855
Video Connection–Copper Country, Gogebic, Northpointe

June 11, 2014
12:00 p.m. EST

Present On-Site – William Davie, Rudolph Kemppainen, Daniel LaFoille, James Moore, Doug Morton, Karen Raether, Patrick Rozich, Dr. John Shoberg

Present via VTC - Colleen Kichak, Michael Koskinen, Mari Negro, James Tervo, Stephen Thomas, Dr. Michael Zevitz

Not Present – David McRae

NorthCare Staff/Guests – Leslie Luke, Deb Davis, Judi Brugman, Diane Bennett, Brian Bezotte
Copper Staff/Guests – Vicki Mikkola
Gogebic Staff/Guests – Julie Hautala
Hiawatha Staff/Guests –
Northpointe Staff/Guests – Karen Thekan
Pathways Staff/Guests –

CALL TO ORDER AND ROLL CALL

Chairperson Raether called the meeting to order at 12:00 pm. Roll call was taken by Jill Holt, Administrative/Executive Assistant, a quorum was present

ADOPTION OF AGENDA

MOTION/SECOND/CARRIED **TO APPROVE THE AGENDA AS WRITTEN**

R. Kemppainen/J. Shoberg

APPROVAL OF PREVIOUS MEETING MINUTES

- ACTION: L. Luke will add a note to future check registers that the credit card purchases have been reviewed. **Completed.**
- ACTION: L. Luke will send the additional finance documents out to the Board members. **Completed.**

MOTION/SECOND/CARRIED **TO APPROVE THE MAY 14, 2014 MINUTES AS WRITTEN**

S. Thomas/J. Shoberg

PUBLIC COMMENT

None

BOARD CHAIRPERSON REPORT

Chairperson Raether attended the MACMHB Spring Conference and reported low attendance. Elections were held and Bill Davie was elected as Second Vice President. She also attended the Board Chairperson meeting where GF advocacy and the FY15 budget were discussed. At the PIHP Board Chair meeting each of the seven regions gave a status update. They also discussed CA integration, the SUD Advisory group and coordinating responsibilities between board members and directors. The group agreed that meeting every other month would be beneficial at this time. The GLRMA fall conference is scheduled for September 7-9th and information should be sent out shortly. W. Slavin will be attending. The Traverse City conference will be held on October 27-28th at the Grand Traverse Resort.

MOTION/SECOND/CARRIED **TO NOTIFY THE BOARD ASSOCIATION AND THE MEMBER SERVICES COMMITTEE OF THE UPPER PENINSULA'S OBJECTION TO HOLDING FUTURE CONFERENCES IN DEARBORN.**

R. Kemppainen/J. Shoberg

CEO REPORT

NorthCare CEO Slavin reviewed his June CEO Report. Contract negotiations continue with the Department and the Department has agreed to accept some proposed changes. Information has been received by two CMHSPs for their upcoming site reviews. Three proposals were received in response to the human resources RFP that NorthCare sent out. The proposals are still under review along with some other options. Currently there are 7 appointees identified for the SUD Advisory Board. CEO Slavin also provided a summary of the meeting held with legislators, MDCH staff and the CMHSP CEOs on June 9th.

MOTION/SECOND/CARRIED **TO ACCEPT THE JUNE 2014, CEO REPORT**

S. Thomas/J. Moore

FINANCE REPORT

NorthCare CFO Luke reviewed the financial documents and explained that the starting balances from Pathways were incorporated into the funds. She answered questions regarding the HICA tax and future budgets. She warned that the payment schedule from the state has changed which will create some cash flow problems for the CMHSPs.

a. Check Register - $461, 416.29 (separate from packet)

MOTION/SECOND/CARRIED **TO ACCEPT THE FINANCIAL REPORT**

R. Kemppainen/J. Shoberg

MOTION/SECOND/CARRIED **TO ACCEPT THE $461, 416.29 CHECK REGISTER**

J. Moore/P. Rozich

OTHER BUSINESS

a. Business Continuity Plan

D. Davis explained that the changes reflect the new structure of NorthCare. An updated signature page was made to include Karen Raether to the Executive Summary page.

MOTION/SECOND/CARRIED **TO APPROVE THE BUSINESS CONTINUITY PLAN AND THE EXECUTIVE SUMMARY**

J. Shoberg/B. Davie

b. Privileging Policy

W. Slavin explained that verbiage from the purpose statement was moved to the policy statement. There were also updates to the references and several definitions were added.

MOTION/SECOND/CARRIED **TO APPROVE THE PRIVILEGING POLICY**

S. Thomas/B. Davie

c. Board Education – Service and Utilization Management
   B. Bezotte walked through the provided power point.
d. FY13-FY14 UM Plan

MOTION/SECOND/CARRIED **TO APPROVE THE FY13-FY14 UM PLAN**

J. Moore/S. Thomas

e. OMA – Inside Doors Locked/Unlocked During Meetings - Tabled at the May 14, 2014 Meeting by K. Raether. Prior to the meeting, B. Davie, J. Moore, K. Raether and W. Slavin discussed the issue and came to the conclusion that if we are meeting at this hour; there are staff at the front desk who can let someone in the door; and we have the upstairs back door open; then we are meeting our Open Meetings Act policy. There was no objection from the group.
f. Informational – Letter to Mary Lutke regarding Trauma Informed Care

BOARD MEMBER COMMENT

None

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

a. Board Education for July – Performance Management
b. Board Structure

MEETING SCHEDULE

Second Wednesday of Each Month. Next Meeting – July 9, 2014

ADJOURNMENT

K. Raether declared the meeting adjourned at 1:53 pm.

Recorded By: Jill Holt, NorthCare Network Administrative/Executive Assistant